Proposal for Accounting ERP management software

Prepared For



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Submitted by



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# Introduction

ZOOM IT is one of the leading IT Company, specializing in Software development and Internet Marketing.

Working primarily with the custom platform and its tools for designing and developing corporate company sites, ZOOM IT has developed outstanding projects that have delivered unparalleled growth for our clients.

Our team works closely with its clients and by listening to and discussing their requirements we provide flawless business solutions. Our mantra is based on mutual growth and we have a list of successful business associations that guarantee our work and signature our work efficiency. With our experienced team, we design solutions on time, every time.

**Core Module A**ccounting Software

* Manage your Services
* Customers and Vendors Access
* Manage your Proposals
* Description
* Banking
* Create Account
* Transfer Money
* Manage Transactions
* Income
* Manage Invoices
* Revenue Management
* Expense
* Manage Bills
* Payment Management
* The Dynamic Setting for Decimal Places
* Display of Amount in Bill/ Invoice PDF
* Budget Planner
* Fascinating!
* Assign roles to each staff

**F**acility’s

* Client database: Here, all the information about your customers is stored. You can give your employees access to clients' data such as credentials, financial transactions, and balance sheets. This is used to provide better customer service.
* Accounting system: it frees your employees from tons of paperwork. All your paperwork will become online reports and sheets that can be accessed by your employees.
* Asset management: This tool will help you manage your assets. You can monitor the assets through their life cycle.
* Financial analytics: It gives you the ability to monitor your receivables, payables, etc. in real-time from the dashboard. The UI is user-friendly and easy to understand.
* Forecasting: The accounting module gives you precise forecasts based on the present state of your enterprise and from reports.
* Integration with different systems: The finance module should be able to exchange data with other apps or modules.

**G**eneral Ledger

It is the heart of the finance module and gives you total control of data and its integrations with the different departments in your business. It provides a central location for accounting info needed for better decision making. All the summarized data about your finances can be found here. You are also able to set up Chart of Accounts used by your company.

**Accounts Receivable**

This subsystem takes care of the financial interactions with customers that use your enterprise’s outputs. It gathers finance receipts and performs tasks like tracking invoices for clients whose payments are pending. This function also allows you to classify your accounts. It provides you with a real-time credit management system. Your reports will have detailed analysis, and also statements from clients that owe your company payment. This system will also remind you about unpaid invoices.

**Account Payables**

This subsystem takes care of the input your enterprise provides in the form of products or services. It gives your company the ability to quickly register, track, and authorize incoming invoices. The form for approving invoices is simple to use. Invoices can also be generated automatically when needed. It can also match receipts with invoices automatically.

**Asset Management**

Fixed assets management is one of the main financial functions. This section keeps the assets ledger that provides data related to asset transactions. Assets management keeps track of your assets through their life cycle. It manages fixed asset investment and disposal, depreciation cost, revaluation.

**Cash Management**

All the data relating to the cash flow of your enterprise can be found here. It processes and analyzes all the money and bank transactions due to the payment of invoices. The cash management subsystem also analyzes financial transactions within a specific period of time and provides data on the source of income and use of funds to control liquidity. All this is important for your company to meet payment obligations.

**Benefits of using the our ERP accounting module**

* Decreases the cost of running your company by eliminating unnecessary expenditure.
* Accounting module gives users the possibility to add or remove features. Therefore, you will end up with an ERP that is specific to your business.
* This accounting module gives you complete control over your companies finances, thereby ensuring productivity and customer satisfaction.
* You can manage your accounting operations from any location.
* The various departments of your company will be able to work with the financial department to ensure better decision making.

The finance department is one of the key sections of every business. Having good control over this department ensures that your company succeeds in this competitive era. There is no better way to manage it than using a good ERP system.

### **M**odule Management

* Dashboard with enable/disable Options
* Calendar
* Departments Management
* Roles Management
* Departments wise roles and flexible permissions.
* Project Management
* Task Management with Kanban, Copy Task, Timer and Overdue
* Defect Management with Kanban and Timer
* Incident Management with Kanban and Timer
* Project Planner with sprint, story and tasks
* To do as a list in project, tasks, defects and incidents
* User Management
* Time Sheets with daily Work email
* Holidays Management
* Leaves Management
* Team Management
* Client Management
* Estimation Management
* Invoice Management
* Payments
* Taxes Management
* Knowledge Base
* Project Planner with Sprint, Story and Task
* Meetings
* Appointment with providers
* File Browser
* Company Settings
* Email Settings
* Email Templates
* Email Notification
* Dashboard Settings
* System Settings
* Auto Backup Database
* Cronjob
* Theme Settings
* Mailbox
* Announcements
* Activity Log
* Sensitive data is encrypted
* Notifications
* Flexibile Permissions

**C**ustomer Management System

* Customers registration, and personal accounts
* Forgotten passwords recovery
* Orders monitoring by email
* WYSIWYG text editor
* Multiple users
* Easy user experience
* History.



### **P**ayment

* Offline Payment System
* sssl commerz
* api

### **S**ecurity

* Secure Back-Office access (login and password)
* SSL compatibility (Depends on client requirements)
* Unique tokens in Back Office and Front Office
* PCI DSS compliant
* Resistance to attacks as XSS, CSRF, SQL injections, distant inclusions, path transversal
* E-mails headers injections blocked
* Passwords encryption in database
* Cookies encryption
* Blocking repeated attempts to recover passwords
* Secure Admin Panel access (login and password)
* Unique tokens in Admin panel and User panel.
* attempts to recover passwords

## **A**dministration

* Integral search in the Back-Office
* Multiple users management, and permissions (ACL)
* Maintenance mode
* WYSIWYG text editor
* Content management system
* Modules On-Off in only one click
* Sub domains management
* Database backup (partial or full)
* Automatic generation of robots.txt files
* Specific typefaces management in PDF files
* Products indexation for an optimized search
* RSS feed
* Export of the newsletter listed e-mail
* SMTP emails sending (with or without SSL-TLS) or PHP mail

These will be the basic web pages as per your requirement; the pages will be 100% increasable as per your requirement. The proposed website will be 100% dynamic and all the content of the web pages will be changeable by your admin without any previous web development knowledge. Website admin will be able to edit/update the web site content, change or update all other content of the website whenever necessary.

**P**ROJECTPLAN

**T**he entire project is divided into Five-development phase.

* Planning.
* Analysis.
* Design.
* Development.
* Deployment.

The bars on the chart represents week.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Key Activity** | 1st Month | 2nd Month | 3rd Month | 4th Month |
| Planning |  |  |  |  |
| Analysis |  |  |  |  |
| Design |  |  |  |  |
| CMS Integration |  |  |  |  |
| Deployment |  |  |  | Delivery |

*Project Time line*

**Note: It will take us a minimum of 4 Month to Complete the web Application.**

**C**OSTING

The following cost breakdown is based on the information currently available. Costing is based on Planning, Analysis, Design, Development, & Deployment of the proposed project.

**P**lease Note

* Package: ERP accounting software (Custom)
* Project Regular Rate 50,00,000 TK, **Offer Rate 25,00,000 TK**
* The costing is subject to changeable if new requirements are added or defined in the development phase.
* The **Senior Data Architecture engineer** will be used for this project
* The **Senior Software engineer** will be used for this project.
* Also use Software UI/UX Design
* Project will negotiable

**P**ayments Terms

* 50% of the total cost shall be paid on accepting the Proposal along with a work order.
* 30% pay after live the design.
* Rest 20% shall be paid on accepting the project after the implementation phase.

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No | Task Description | Type | Price in BDT |
| 01 | **Accounting** | Accounting ERP | 2500,000/- |
| Total: Twenty Five lakh taka only. | | | 2500,000 BDT |

**S**UPPORT & MAINTENANCE

The following are the service agreement between ZOOM IT. &Client.

* Support & Maintenance will cover fixing all bugs and system errors.
* Support & Maintenance will include updating of client website with content, image, video, adding similar new webpage in the same format and layout.
* ZOOM IT will not accept any design tweaking and semi customization during the support and maintenance period. Any Customization and Design update will be subject to an additional charge.
* ZOOM IT will provide all the necessary support to keep the web site running as it should be.
* ZOOM IT will update the Client’s website with current information whenever provided to us. The website updating will take a minimum of 1 working day depending on the number of updates.
* Client will not need to have an IT department to handle their website. ZOOM IT will provide the end-to-end solution.
* Our office is closed on Friday and Saturday, and our weekly working hours are 10 AM to 6 PM (Except during prayer).
* Our Support & Maintenance Service will include the following:
  + We will monitor your site for up/down and performance issues during the support & maintenance period.
  + We will keep your website up to date and secured during the support & maintenance period.
  + We will provide on-call web support services during the support & maintenance period.
* Free Training in ZOOM IT office with video tutorial.

**T**ERMS & CONDITION

The following are the Terms & conditions of the Proposed System.

* The proposed project shall be 100% confidential & Unpublished by the Company (ZOOM IT).
* Client shall be the sole proprietor of the website.
* Re-distribution of the website shall be illegal for Client unless a contractual agreement has been made. (Subject to contractual agreement)
* Client will hold no rights to distribute the designs, code, database designs, HTML Components or other materials deemed necessary in the development of this website solution unless a contractual agreement has been made between both parties.
* We reserve the right to link back to our website, reference to work undertaken on behalf of a client for marketing purposes.

I hereby agree and accept all the above Terms& Conditions of the proposed proposal, and understand that by indicating agreement and acceptance above, and signing and returning this document I am contracting ZOOM IT. To undertake the work as described in the above proposal.

Agreed and Authorized By:

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